

**MINUTES OF BRADDAN PARISH COMMISSIONERS**  
held in Commissioners Office, Close Corran, Union Mills, Braddan at 2.00pm on  
Thursday 1<sup>st</sup> August 2013

**In Attendance**

Mr A Jessopp Chairman  
Mrs Hodge Vice Chairman  
P Halsall  
Mr C Slinn  
Mr J C Whiteway Clerk  
Miss M Radcliffe Deputy Clerk and Finance Officer

<b>13/175</b>	<b>Apologies</b> Apologies were received from Mr Quaye who was off island.
<b>13/176</b>	<b>Declaration of Interest</b> There were no declarations of interest.
<b>13/177</b>	<b>Issue of Summons / Agenda</b> It was noted that all members had received Summons/Agenda at least three clear days before the date of the meeting.
<b>13/178</b>	<b>Deferral of Matters on the Agenda to Private</b> The following matters were deferred to a private meeting: <ul style="list-style-type: none"> <li>• Item 9 Housing allocations</li> </ul>
<b>13/179</b>	<b>Questions from Members of the Public</b> At 2.05pm Mr Manning from the charity Graih was welcomed to the meeting by the Chairman.  He explained the purpose of his charity and their needs in terms of residential accommodation and space for clients to practice life skills and possibly run small businesses as part of their re-integration to society process.  A discussion was held on the practicalities of using vacant properties at Cronkbourne Village pending the decision on the way forward for the site.  Mr Manning thanked the Commissioners for their indulgence and left the meeting.
<b>13/180</b>	<b>Minutes of Recent Meetings</b> The Minutes of the Meeting held on Thursday 27 <sup>th</sup> June 2013 were <b>unanimously approved</b> and signed by Chairman as a correct record of the proceedings.
<b>13/181</b>	<b>Matters Arising</b> <b>a) <u>Petition of Doleance of Tel's Limited Ref: Minute 13/155a</u></b> It was <b>unanimously resolved</b> to note the spread sheet prepared by the Finance Officer detailing the money received to date and that £9149 was outstanding.  <b>b) <u>Department of Social Care – Cronkbourne Village Ref: Minute 13/155b</u></b> The Clerk reported that he had met Richard Senior from the Department of Social care and Stephen Moore Conservation Officer and that they had a lengthy discussion on the opportunities available to the Commissioners with regard to the Village.

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They **unanimously resolved** to note that a meeting with Richard Senior was to be arranged shortly where the options could be considered.

**c) Snugborough land– Compulsory Purchase Ref: Minute 13/155e**

It was **unanimously resolved** to note that a response from Appleby's was awaited.

**d) The Anchor Port Soderick Ref: Minute 13/155f**

It was **unanimously resolved** to note that the Clerk was still awaiting a meeting date with Kerruish Law to discuss the property.

**e) Memorial Hall Storage Re Minute 13/155f**

It was **unanimously resolved** to note the Clerks report that the work had now been successfully completed and had come in within budget.

**f) Archibald Knox Celebration Ref:Minute 13/155i**

The Clerk advised that he had been in contact with Mrs Christian, President of Tynwald, who advised that she had been asked by the IOM Arts Council to form a committee to consider ways in which they could recognise Archibald Knox and by doing so leave a lasting legacy for the island. She had asked the Commissioners to understand that any proposal may not be achievable in a short period of time.

It was **unanimously resolved** to note that Mrs Christian had suggested that a representative from the Commissioners could work with the Committee and she would contact the Clerk shortly.

**g) Braddan Parish Commissioners- Rebranding Exercise Ref:Minute 13/160**

The Clerk put forward for consideration a new logo for the Authority prepared by Mannin Media. The Chairman questioned the design, wondering why it was too far away from the present Thorliefs Cross, and, asked whether it would be well received by the more traditional parishioners.

Mrs Hodge felt that it put forward a more modern look as well as having an association with the Knox theme.

It was also suggested that the intellectual property rights and copyright of the new design should be carefully examined to ensure that it was the Commissioners property.

After discussion it was **unanimously resolved** to proceed with the logo, but, during the 150<sup>th</sup> anniversary year 2014, there should be a small note under the logo on letterheads explaining that it had been created to acknowledge the celebration of Knox's birth.

**g) Strang Corner Field – Business Case Ref:Minute 13/161**

The Clerk reported that, following Treasury's advice, an advert had been placed in the local papers inviting expressions of interest in the various aspects of the project.

He also advised that a meeting with a Management Accountant from the Treasury had provided further advice on the supporting information required, and this could be provided in house.

However a degree of concern was expressed by the Treasury in relation to the rifle range and it was felt that a very strong business case was required for this aspect of the project to ensure that it was financially viable. Consideration could be given to dramatically reducing the specification of the range and therefore the cost, and

	<p>also further investigations should be given to the expected use of the facility and the likely rental income.</p> <p>It was <b>unanimously resolved</b> to await the expressions of interest and the final construction of a Business Case that met Treasury's requirements.</p> <p><b><u>i) Filming Request Re 5 Snugborough Avenue – Our Robot Overlords</u></b> <b><u>Ref:Minute 13/155i</u></b></p> <p>The Clerk advised that the filming company had made a small contribution to the tenant of the property to compensate for the disturbance caused by the filming and a further £75 toward the Commissioners funds for the use of its car park.</p> <p>It was <b>unanimously resolved</b> to use the contribution toward the funding of the Parish Day.</p>
<b>13/182</b>	<p><b>Matters for Consideration from Section 2</b></p> <p>There were no matters to be brought forward from Section 2.</p>
	<b><u>Section 1:</u></b>
<b>13/183</b>	<p><b>Invitations</b></p> <p>It was <b>unanimously resolved</b> to note:</p> <p>1) <b>Castletown Civic Sunday 29<sup>th</sup> September 2013</b> Mr Halsall to attend.</p>
<b>13/184</b>	<p><b>Braddan Parish Day</b></p> <p>The Clerk advised that planning for the day was progressing and that many businesses in the Parish had agreed to participate and/or given generously to the funding of the children's entertainment and the charity raffle prizes.</p> <p>The Chairman stated that he wish to give careful consideration to his chosen charities and would advise accordingly.</p> <p>It was <b>unanimously resolved</b> to await further feedback prior to the date.</p>
<b>13/185</b>	<p><b>Centralisation of Civil Registration Services</b></p> <p>A letter from the General Registry was noted advising that Civil Registration Services were being centralised into the Douglas office and that the Ramsey, Peel and Castletown offices were to be closed by March 2014.</p> <p>It was <b>unanimously resolved</b> to note the opportunities available to register premises in the Parish for the purposes of conducting ceremonies.</p>
<b>13/186</b>	<p><b>Chrystals- Amendment to Asset Valuation 2013</b></p> <p>It was <b>unanimously resolved</b> to note the letter from Chrystal's Commercial which advised that for accounts purposes the site and market value for their properties had increased by £138,566 since the April 2009 valuation.</p>
<b>13/187</b>	<p><b>Review of Legislation relating to the control of Advertisements</b></p> <p>It was <b>unanimously resolved</b> to note the letter dated 3<sup>rd</sup> July 2013 inviting the Commissioners to participate in the consultation process.</p>
<b>13/188</b>	<p><b>Energy Communications Ltd- Vehicle Tracking System</b></p> <p>It was <b>unanimously resolved</b> to note the contract for the vehicle tracking system which had been a recommendation contained within the recent internal audit review..</p>

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13/189	<p><b>Invoices for Approval</b></p> <p>It was <b>unanimously resolved</b> to approve the following invoices in excess of £2k that required the authorisation of the Board:</p> <ul style="list-style-type: none"> <li>• 22622 Douglas Corporation</li> <li>• 22623 MEA</li> <li>• 22717 Douglas Corporation</li> <li>• 22718 Douglas Corporation</li> <li>• 22719 Event Management</li> <li>• 22725 – 22732 Salaries</li> </ul>
13/190	<p><b>Information Technology Failure</b></p> <p>The Clerk reported that during the previous week there had been a major breakdown in the Authority's IT system caused by ageing equipment and the extreme high temperature in the office where it was stored.</p> <p>Only small amounts of data were been lost but valuable work time had been wasted due to the lack of a disaster recovery process.</p> <p>Initial feedback from the IT support company indicated that the replacement hardware would cost in the region of £8k, although the present system had been patched together sufficiently to enable it to continue whilst a suitable replacement or alternative was obtained.</p> <p>It was <b>unanimously resolved</b> to determine if a claim was possible under the insurance policy and that further investigations into a replacement were to take place.</p>
13/191	<p><b>Accounts Year Ending 31<sup>st</sup> March 2013</b></p> <p>It was <b>unanimously resolved</b> to note that the accounts for the year ending 31<sup>st</sup> March 2013 had now been prepared and had been submitted for audit.</p>
	<p><b><u>Planning</u></b></p>
13/192	<p><b>Planning Applications</b></p> <p>It was <b>unanimously resolved</b> to note the following Planning Approvals:</p> <ul style="list-style-type: none"> <li>• PA13 00749 B - Mr and Mrs B Woodard - Alterations and extension to dwelling (comprising amendments to PA13 00399/B) - Beaconsfield Cottage Richmond Hill Braddan</li> <li>• PA13 00786 B - Mr and Mrs Alan Townsend - Erection of an extension to replace existing conservatory - Wegberg 2 Cronk Drine Union Mills</li> <li>• PA13 00794 B - Mr Timmy Collins - Alterations, erection of a two storey extension and installation of replacement windows to dwelling - Greystones Main Road Union Mills</li> <li>• PA13 00801 B - Mr Paul Thomas Smith - Roofing works to existing conservatory - 35 Hollin Bank Braddan</li> <li>• PA13 00802 B - Mr Alister Gillespie - Installation of replacement conservatory roof - 11 Hollin Lane Cronkbourne Braddan</li> <li>• PA13 00803 B - Mr William Van Der Merwe - Roofing works to existing conservatory - 96 Fairways Drive Mount Murray Braddan</li> <li>•</li> </ul>
13/193	<p><b>Planning Approvals</b></p> <p>It was <b>unanimously resolved</b> to note the following correspondence:</p> <ul style="list-style-type: none"> <li>• PA13 00514 B - H Richmond Ltd - Erection of a building to provide pack house and floristry centre (comprising amendments to PA09 01600B) - Robinson's Ballapaddag Coolil Road Braddan</li> </ul>



- PA13 00528 B - Mr Timothy Leeming -Alterations to existing front wall to create additional on site parking - Old Chapel Main Road Union Mills
- PA13 00572 D - Stefan White - Erection of advertising signage - Unit 8 Spring Valley Industrial Estate Braddan
- PA13 00576 B - Mr and Mrs S Wragg - Erection of a replacement dwelling - Lower Ballawyllian Estate Baldwin
- PA13 00584 B - Mr and Mrs Dereck Michael Legg - Alterations and erection of extension to dwelling - 2 Ashlar Drive Union Mills
- PA13 00670 B - Kirby Estates Ltd - Alterations and extensions to dwelling (comprising amendments to PA 13 00062 B) - Kirby View Vicarage Road Braddan
- PA13 00673 B - Robin House Company Ltd - Erection of a replacement conservatory and installation of four roof lights to dwelling - South Gate House Tromode Braddan

**Section 2**

**13/194 General Matters**

It was **unanimously resolved** that the content of the correspondence detailed in the Agenda relating to the following issues would be noted

- i) Rent arrears
- ii) Completion certificates- Rates
- iii) Silva Consulting Ltd- Kitchen Framework Agreement- Close-y- Locker
- iv) The Rob Vine Fund TT Collection Box
- v) Fire Extinguishers

**Private Meeting**

**13/195 Housing Allocations**

Mrs Beattie the Housing Officer was welcomed to the meeting and a careful examination was made of a report that detailed the number of tenants in each of the Commissioners properties, and which were over or under occupied.

The Commissioners were concerned over the number of under occupied properties given the pressure being brought to bear from young families requiring larger houses.

It was noted that the policy was now in place to assist any tenants who were downsizing their property.

Also it was noted that the present tenancy agreement made it clear that tenants could at any stage be required to move at the discretion of the Authority although it did not seem to be regular practice in other Authorities.

After discussion it was **unanimously resolved** that the Commissioners would take all necessary steps to implement this aspect of the Tenancy Agreement which facilitated the most effective use of their resources, and the Clerk was given delegated powers to move the process forward as quickly as possible.

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**Date for next meeting**

A date for the next Meeting was set for 2pm on Thursday 5<sup>th</sup> September 2013.

There being no further business, the meeting closed at 16.40 pm.

..........Signed

.....5/9/13.....Date

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