

**MINUTES OF BRADDAN PARISH COMMISSIONERS**  
held in Commissioners Office, Close Corran, Union Mills, Braddan at 1.00pm on  
Thursday 27<sup>th</sup> March 2014

**In Attendance**

Mr A Jessopp Chairman  
Mrs M Hodge Vice Chairman  
Mr P Halsall  
Mr J Quaye  
Mr C Slinn  
Mr J C Whiteway Clerk  
Miss M Radcliffe Deputy Clerk and Finance Officer

**14/058 Apologies**

There were no apologies for absence.

**14/059 Declaration of Interest**

The Chairman expressed an interest in Item 12 relating to Zero Waste Man.

**14/060 Issue of Summons / Agenda**

It was noted that all members had received Summons/Agenda at least three clear days before the date of the meeting.

**14/061 Deferral of Matters on the Agenda to Private**

The following items were deferred to a private meeting:

- Item 7: Tenancy agreements
- Item 13: Housing Mutual Exchange

**14/062 Meeting with Members of the Public**

There were no questions from members of the public.

**14/063 Minutes of Recent Meetings**

The Minutes of the Meeting held on Thursday 27<sup>th</sup> February 2014 were **unanimously approved** and signed by Chairman as a correct record of the proceedings.

**14/064 Matters Arising**

**a) Petition of Doleance of Tel's Limited Ref: Minute 14/034a**

It was **unanimously resolved** to note that a further £2612 had been received with the debt outstanding now £4315.

**b) Department of Social Care – Housing Policy Ref: Minute 14/034c**

It was **unanimously resolved** that a meeting with the representatives of the Garff Initiative was awaited.

**c) Replacement Windows at 9-16 Jubilee Terrace Ref: Minute 14/034e**

It was **unanimously resolved** to note that the report from the installer was still awaited.

**d) Archibald Knox Celebration Ref: Minute 14/034f**

It was noted that whilst the Clerk was still awaiting further details on any proposals from the Department of Education, a volunteer had offered their services to be in attendance at the cottage if or when it was opened up for the public.

It was **unanimously resolved** to note that the Clerk would, if necessary, do something independent of the Department later in the year.

**e) Cronkbourne Village Ref: Minute 14/034g**

It was **unanimously resolved** to note that the Clerk was preparing a business case for the sale of the properties, for consideration by the Department of Social Care.

**f) Strang Corner Field – Financial Model Ref: Minute 14/034i**

The Clerk asked the Commissioners to set a date for the consideration of the final draft business case.

It was **unanimously resolved** that a special meeting would be held on 3<sup>rd</sup> April 2014 commencing at 2pm.

**g) Heritage Trail maintenance Ref: Minute 14/034l**

The Clerk reported that, to date, the gardening department of Douglas Corporation had not responded to the invitation to work on the area.

It was **unanimously resolved** to visit the Trail after the meeting on 3<sup>rd</sup> April to examine the extent of the proposal to renovate the area.

**h) Consultation - Freedom of Information Bill 2014 Ref: Minute 14/040**

After consideration of the document it was **unanimously resolved** to send a letter of support for the Bill.

**i) Website Design Ref: Minute 14/042**

It was **unanimously resolved** to note that the new website would be operational on 26<sup>th</sup> April 2014.

**j) Approval of General Byelaws Ref: Minute 14/045**

It was noted that the draft byelaws had been passed to Department of Infrastructure who would seek Tynwald approval. However the Clerk asked if the Commissioners had any concern over the clause relating to hanging washing out in front gardens, which had received some negative publicity in local papers.

After careful consideration it was **unanimously resolved** that they were content for the document to remain unchanged because it was a clause common to other Authorities who had recently had their byelaws approved in Tynwald. Whilst there was no intention to actively seek people who disregarded the byelaw, the power was required to give them the ability to deal with nuisance complaints.

**k) Parking Orders Ref: Minute 14/046**

It was **unanimously resolved** to note that the local advert, in accordance with the legislation, would be placed in the press shortly.

**14/065 Matters for Consideration from Section 2**

There were no matters to be brought forward from Section 2.

**Section 1:**

**14/066 Braddan Parish Day**

The update report from the Community Warden was noted and the Board accepted the recommendation that a contract for the services of suppliers should be issued.

There was a discussion on the proposal that the suppliers should be paid in full for their services if the occasion was cancelled for unforeseen reasons. Mr Quaye

suggested that the Clerk explore the cost of pluvial insurance given that the contracts were in excess of £5000.

Careful consideration was given to a number of quotes relating to the services to be provided and it was **unanimously resolved** to approve the hire of the toilets, the company PSS for tents and inflatable games, the circus entertainment, the jazz band the Stage , Energy FM and Switched On for a number of children's rides.

**14/067 Business Case for Purchase of Snugborough Farm**

Consideration was given to the draft business case that had been prepared relating to the compulsory purchase of the land and property.

It was **unanimously resolved** that the document would be passed to the Department of Social Care for consideration.

**14/068 Department of Infrastructure – Alternative Means of Service Delivery Municipal Waste Management**

It was **unanimously resolved** to note the financial statistics report prepared by the Finance Officer.

**14/069 Land Drainage Work Garey Mooar**

The problem at Garey Mooar caused by water draining from the football pitches into Mr Leece's land was considered.

It was **unanimously resolved** to note that the football club was now meeting with Mr Leece to achieve an acceptable solution.

**14/070 Hanging Baskets-Quotation**

It was **unanimously resolved** to accept the contract price of £4709 from Watson Nurseries.

**14/071 Close Y Locker and Close Y Lhergy: Report on the roof verges**

It was **unanimously resolved** to note the condition report prepared by Marshall Cryer Architects and place the work out to tender.

**14/072 Invoices for Approval**

It was **unanimously resolved** to approve the following invoices in excess of £2k that required the authorisation of the Board:

- 23462 MEA –street lighting costs
- 23474 Power Cleaning Services
- 23554 Callin Wild
- 23555 Douglas Corporation
- 23567 MEA – maintenance contract
- 23584 Douglas Corporation
- 23599 Douglas Corporation

**14/073 1<sup>st</sup> Supplemental List 2014**

It was **unanimously resolved** to note the 1<sup>st</sup> Supplemental list for 2014 which showed an increase in the Parish Rateable Value of 1293 which would generate an extra £2831 in rate income.

**14/074 The Archibald Knox Society - St German's Cathedral, Peel - 9th April 2014**

The invitation to the celebration at St Germans cathedral was noted and it was **unanimously resolved** that Mr Jessopp, Mrs Hodge, Mr Halsall and the Clerk would attend.

**14/075 Department of Social Care - Shared Equity Scheme Consultation**

A discussion was held on the consultation document produced following the adoption by Tynwald of the David Tolson Partnership Report. The shared equity scheme was stated as the proposed replacement for the current House Purchase Assistance Scheme, known as the "First Time Buyers Scheme".

It was **unanimously resolved** that a letter of support to the proposal would be issued but the Clerk was asked to enquire if there were any intentions to extend the scheme past first time buyers and what plans, if any, they had to present the proposal to the Municipal Association, and what will the local authorities role be in the process.

**14/076 Zero Waste Mann - Recycling in Braddan Parish - Awareness and Public Education**

Consideration was given to a proposal from Zero Waste Mann to provide an awareness and public education programme for residents in the Parish.

The programme included attending schools, giving public presentations, handing out leaflets, flyers or posters.

It was **unanimously resolved** to accept the fee proposal of £3500 and a meeting was to be arranged to organise the details.

**14/077 Municipal Association AGM- 22<sup>nd</sup> May 2014**

The Clerk advised that it was the responsibility of the Authority to arrange the Annual General meeting of the Municipal Association, and that he had made enquiries to both Union Mills FC and Vagabonds RFC

It was **unanimously resolved** that the Clerk would make the necessary arrangements and advise the Board at the next meeting.

**14/078 Department of Social Care – News Release: Fixed Term Public Sector Tenancies**

It was **unanimously resolved** to note the press release issued by the Department of Social Care advising the public of the new 5 year tenancy agreements that commence on 1<sup>st</sup> April.

**14/079 Isle of Man Post Office – Archibald Knox Book and Report**

It was **unanimously resolved** to approve the payment of £7500 to the IOM Post Office for the issue of 1600 special edition stamp packs to every residential property in the Parish.

**14/080 Trees and High Hedges Complaint**

Consideration was given to a report from the Community Warden regarding a neighbour dispute in the area of Cronkbourne House.

After careful consideration it was found that the matter was actually a civil matter between two parties and it was **unanimously resolved** to advise the complainant accordingly.

**Planning****14/081 Planning Applications**

It was **unanimously resolved** that the Commissioners had no objections to the following Planning Applications:

- PA14/00204 - Department of Infrastructure - Construction of Hazardous Waste Transfer Station - Land adjacent to EfW Facility, Richmond Hill

**14/082 Planning Approvals**

It was **unanimously resolved** to note the following Planning Approvals

- PA13 91058 B - Dandara Commercial Ltd - Erection of office building for use as corporate headquarters with car parking and landscaping - Site adjacent to Buchanan BMW and Dandara Head Office Vicarage Rise IoM Business Park Braddan
- PA14 00064 B - Mr and Mrs James Simpson - Erection of replace dwelling (comprising amendments to PA13 00125/B) - Ballacaroon Farm West Baldwin
- PA14 00071 B - Mrs Geraldine Kingston - Replacement of existing glazed conservatory roof with slate/tiles - Ballaveare Farm Old Castletown Road Port Soderick IM4 1BB
- PA14 00073 B - Mr and Mrs H Callow - Replacement of existing glazed conservatory roof with tiles - 10 Ashfield Avenue Union Mills
- PA14 00119 B - Mrs Joyce Rhodes - Erection of a sun lounge extension (retrospective) - The Swallows Quines Hill Port Soderick

**Section 2****14/083 General Matters**

It was **unanimously resolved** that the content of the correspondence detailed in the Agenda relating to the following issues would be noted

- i) Schedule of Arrears
- ii) Completion Certificates
- iii) Rates Income Report
- iv) Isle of Man Fire & Rescue Service - Fire Precautions Act 1975 - Memorial Hall - Fire Certificate No. 80
- v) Department of Infrastructure – Members Attendance Allowance – Further Guidance
- vi) Department of Infrastructure – Petitioning Process – Section 25 of the Local Government Act 1985
- vii) Department of Economic Development – Isle of Man Road Races Act 1982
- viii) Appointment of Grant Thornton Limited

**Private Housing****14/084****1) Tenancy agreement**

It was **unanimously resolved** to :

- a) Remove the male tenant from the Agreement for Property 024/024
- b) Remove the female tenant from the Agreement for Property 157/427

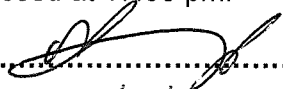
**2) Mutual Exchange**

It was **unanimously resolved** to agree the mutual exchange of Tenant 057/382 with 057/441 who was a tenant of Onchan Commissioners .

**14/085 Date for next meeting**

A date for the next Meeting and Annual General was set for Thursday 24<sup>th</sup> April 2014 and the Annual General Meeting on 15<sup>th</sup> May 2014.

There being no further business, the meeting closed at 17.00 pm.

..........**Signed**  
 .....29/4/14.....**Date**

27/03/14

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CHAIRMAN'S  
INITIALS