

**MINUTES OF BRADDAN PARISH COMMISSIONERS**  
held in Commissioners Office, Close Corran, Union Mills, Braddan at 2pm on  
Thursday 26<sup>th</sup> June 2014

**In Attendance**

Mr A Jessopp Chairman  
Mrs Hodge  
Mr P Halsall  
Mr J Quaye  
Mr C Slinn  
Mr J C Whiteway Clerk  
Miss M Radcliffe Deputy Clerk and Finance Officer

**14/142 Apologies for absence**

There were no apologies.

**14/143 Declaration of Interest**

There were no declarations of interest.

**14/144 Issue of Summons / Agenda**

It was noted that all members had received Summons/Agenda at least three clear days before the date of the meeting.

**14/145 Deferral of Matters on the Agenda to Private**

The following items were deferred to a private meeting:

**Item 12** Internal Audit Report 1<sup>st</sup> April 2013 – 31<sup>st</sup> March 2014

**14/146 Meeting with Members of the Public**

The Chairman welcomed Mr Quaye MHK to the meeting and congratulated him on his new Ministerial appointment.

Discussions were held on various matters that impacted on the Parish including road traffic issues and potential ministerial changes.

Mr Quaye was thanked for his attendance and left the meeting at 2.20pm.

**14/147 Minutes of Recent Meetings**

The Minutes of the Meeting held on Thursday 15<sup>th</sup> May 2014 were **unanimously approved** and signed by Chairman as a correct record of the proceedings.

**14/148 Matters Arising**

**a) Petition of Doleance of Tel's Limited Ref: Minute 14/122a**

It was **unanimously resolved** to note that no further money had been received.

**b) Replacement Windows at 9-16 Jubilee Terrace Ref: Minute 14/122c**

It was **unanimously resolved** to note that the report from the installer was still awaited and a tenant comments form had been issued.

**c) Archibald Knox Celebration Ref: Minute 14/122d**

The Commissioners noted a letter from the Tourism Division of the Department of Economic Development which advised that they were working

with Manx National Heritage on the promotion of the Knox aspects of the Island of Culture Exhibition.

It was **unanimously resolved** to note their offer to discuss any tourism opportunities when the exhibition at Cronkbourne Village had been set up.

**d) Approval of General Byelaws Ref: Minute 14/122f**

It was **unanimously resolved** to note that the Byelaws were to be considered at the July sitting of Tynwald..

**e)Heritage Trail- Tidy up and Maintenance Specification Ref Minute 14/130**

The Clerk advised that expressions of interest had been received from three contractors.

It was **unanimously resolved** to note that the Clerk would be meeting with representatives from Department of the Environment Food and Agriculture and the Manx Utilities Authority, prior to going out to tender, to ensure that the Authority would be complying with all statutory requirements especially as it involved working on the river bank.

**14/149 Matters for Consideration from Section 2**

There were no matters for consideration from Section 2.

**Section 1:**

**14/150 AON - Braddan Parish Commissioners - Insurance Programme 2014/15**

It was **unanimously resolved** to note the insurance schedules for 2014/15 from Tower Insurance and Zurich Municipal, and agree to the payment of the premiums and brokers costs.

**14/151 Invitations**

It was **unanimously resolved** that:

- **The Armed Forces Day- Sunday 29<sup>th</sup> June-** Mr Halsall to attend

**14/152 Braddan Parish Day – Review**

A review of the 2014 Parish Day was undertaken and the Commissioners thanked the staff for the organisation and running of the event.

From the discussions it was agreed that the event would again be held on the first Bank Holiday in May 2015 and would run from 12 noon to 4pm as previous.

The discussion expanded to ways in which the event could be developed and would not be so reliant on staff contacts.

The Chairman expressed a desire to have all areas in the Parish being represented on the field to enhance the community spirit and it was **unanimously resolved** to try and identify suitable representatives from south, north and central Braddan to create an organisational committee.

**14/153 Commissioners Surgery**

Mr Halsall advised the members present that due to his restricted availability to the parishioners following his move to Kirk Michael, he wished to hold a weekend Commissioners surgery in the office and would be delighted if any Commissioners wished to join him.

The Commissioners then discussed their accessibility to the public, other than the public meetings of the Authority, and it was agreed to instigate the previous practice of them visiting different areas of the Parish

It was **unanimously resolved** that a draft schedule of visits would be drawn up for circulation.

**14/154 Cronkbourn Village Sale**

The Clerk put forward the Housing Divisions response to the draft Business Case that had been submitted.

It was **unanimously resolved** to request an urgent meeting with Mr McGarvey from the Department to clarify some of the questions that had he had asked on receipt of the draft business case.

**14/155 Future of Richmond Hill Committee**

Mr Halsall raised his concerns to the Commissioners of an apparent attempt by Central Government to abandon the Richmond Hill committee and to widen the remit of the committee to deal with all island waste issues.

A discussion was held on the reasons the committee had been set up, and whilst the Committee was not part of a planning condition, the Planning Inspector had placed great stall in its creation when recommending the approval of the plans for the plant.

The Commissioners felt that Central Government should honour the agreement and if the request is refused they would seek a review of the decision

It was **unanimously resolved** to send a further letter to the Department of Infrastructure to reaffirm the Commissioners stance on the continuance of the committee in its present format.

**14/156 Invoices for Approval**

It was **unanimously resolved** to approve the following invoices in excess of £2k that required the authorisation of the Board:

- 23889 Callin Wild
- 23904 AON- Zurich policy
- 23905 AON- Broker fee
- 23935 AON- Tower Insurance policy
- 23936 Douglas Corporation
- 23941 Manx Utilities
- 23983 Ace Roofing
- 24030 Ace Roofing

**14/157 Isle of Man Farmers Ltd – Williams Plant Trailer**

A discussion was held on the proposal to purchase a new trailer for the Authority as the present vehicle required significant repairs which were felt not to be cost effective.

A specific trailer was proposed but Mr Quaye questioned the ability of the Authority's vehicle to pull it.

It was **unanimously resolved** to defer any decision until the suitability of the trailer had been established.

**14/158 Isle of Man Stamps and Coins – Centenary of World War 1 Commemoration**

It was **unanimously resolved** to note the letter of offer from the Isle of Man Post Office to run a special stamp issue unique to Braddan to commemorate the Centenary of World War I.

**14/159 Marshall Cryer Architects – Defective Verges at Snugborough**

It was **unanimously resolved** to accept the revised fee proposal submitted by the architect in response to the need for additional administrative work required due the Commissioners request for the work be put out to tender.

**14/160 Millennium Close – Request for Garden Shed**

Careful consideration was given to a further letter from a resident in the Close who wished the Commissioners to reconsider their previous refusal to allow a shed to be installed.

The Clerk advised that there was sufficient space adjacent to the tenants property for only one shed.

After careful consideration it was **unanimously resolved** to issue to the tenant licence to install a small shed on the understanding that it may have to be removed if any further requests were made that could not be accommodated.

**14/161 Port Soderick Hall car park and drainage- Penketh-Millar**

The Commissioners considered a report from the architect setting out the proposed solution to the land drainage that was making the project very expensive.

It was **unanimously resolved** to have a site meeting with the architect so that the Commissioners could properly examine the proposal.

**14/162 Playground Installation Costs**

A lengthy discussion was held on the reasons why the costs of the project had greatly exceeded the Commissioners expectations.

Whilst it was agreed in principle to pay the contractor for the work it was **unanimously resolved** to delay payment until it had been determined how much fees the Consulting Engineer intended to claim.

**14/163 Policy – Disposal of Assets**

Consideration was given to a proposal from the Finance Officer that the Commissioners adopted the wording of the Treasury Guidelines FR 13 as the Authority's disposal policy.

The Commissioners noted Section 4 of the Government Policy that allowed for items that had some value but were unable to attract interest from the general public on the island, be offered to the Overseas Aid Committee to be sent to third world countries.

After discussion it was **unanimously resolved** to adopt the wording subject to amending Section 4 to allow the Commissioners to offer such items to local charities in the first instance.

**14/164 Draft Statement of Accounts – 31<sup>st</sup> March 2014**

It was **unanimously resolved** to note the draft statement of accounts for 2013/14 and to submit them for audit.

**14/165 Zero Waste Mann Campaign**

It was **unanimously resolved** to issue a simple letter of appointment to the organisation based on their original proposal letter.

**14/166 Electrical Quotations – 48 Snugborough Avenue**

Consideration was given to three estimates from Arden and Druggan, Easthope and Cubbon and Brew and Corkhill for rewiring the property.

However it was **unanimously resolved** to defer a decision until all tenders were submitted for work on a like for like basis.

**Planning****14/167 Planning Applications**

It was **unanimously resolved** that the Commissioners had no objections to the following Planning Application:

- PA14 00701 D - Bridson and Horrox Group Ltd - Erection of roadside advertising signage - Royal London 360 Offices Isle of Man Business Park Braddan

It was **unanimously resolved** that the Commissioners wished to object to the following Planning Application:

- PA14 00689 B - Department of Infrastructure - Conversion of site from market garden to light industrial for the storage of construction materials (retrospective) Ballakinnish Nurseries Ballakinnish Richmond Hill Braddan.

*The Commissioners feel that the application is insufficient in that it is clear that not only it is storing materials it is, at their own admission, being used as a waste transfer site without the requisite licences.*

**14/168 Planning Approvals**

It was **unanimously resolved** to note the following Planning Approvals

- PA14 00093 D - H. Richmond Ltd - Isle of Man of illuminated signage - Land on roadside and within Rileys Garden Centre, Robinsons and Eden Business Park Cooil Road Braddan
- PA14 00122 B - Mr and Mrs Nigel Hadyn Minay - Erection of a garage and sun room extension - Eary Ween East Baldwin
- PA14 00351 B - Isle of Man Developments Co Ltd - Conversion of industrial unit to additionally provide facilities for the preparation, delivery and takeaway sale of hot and cold food, creation of a cafe area and parking - Unit 29 Spring Valley Industrial Estate
- PA14 00355 B - Mr Martin Downey - Creation of external ramped access and doorway to first floor flat - The Railway In Main Road Union Mills
- PA14 00356 B - Mr and Mrs John Bentley - Installation of turbine on river bank and associated works to generate domestic electricity for property - Poyl Breck East Baldwin
- PA14 00388 D - Gar Properties Ltd - Erection of advertising signage - North-east elevation at Marquis House Isle of Man Business Park Douglas
- PA14 00405 B - Little Cherubs Kindergarten - Erection of a log cabin to be used in conjunction with the pre-school nursery - Old Chapel Main Road Union Mills IM4 4AD

- PA14 00474 B - Duke Marketing Ltd - Installation of a 4G wireless transmitter and receiver (retrospective) - Champion House Ballafletcher Road Cronkbourne Braddan
- PA14 00493 B - Mr and Mrs Bernard Bell - Replacement of existing glazed conservatory roof with light weight roof tiles - Apartment 3 The Downs Union Mills Isle of Man

#### 14/169 Planning Refusals

It was **unanimously resolved** to note the following Planning Refusal

- PA14 00530 D - Onchan Furniture (Union Mills) Ltd - Erection of advertising signage (retrospective) - Unit 16A Snugborough Trading Estate Union Mills

#### 14/170 Planning Correspondence

It was **unanimously resolved** to note the following Planning Correspondence:

- PA14 00068 B - Department of Health - Creation of an over flow car park including an exit only road on to Braddan Road - Land Adjacent to Leece Lodge Strang Braddan
- PA14 00093 D - H Richmond Ltd - Erection of illuminated signage - Land on Roadside and within Rileys Garden Centre, Robinsons and Eden Business Park Cooil Road Braddan
- PA14 00198 B - Miss Christina Corkill - Erection of fencing (partial retrospective) - North Lodge Cronkbourne Braddan
- PA14 00367 D - Mr Timothy Leeming - Proposed Illuminated Sign - Old Chapel Main Road Union Mills
- PA14 00492 B - Mr R Morris - Erection of a replacement dwelling with integral garage - Ardwhallin Bungalow West Baldwin
- PA14 07234 OTH - Braddan Parish Commissioners - Proposed formation of replacement foul drainage system - Recreation Hall Quines Hill Port Soderick

#### Section 2

#### 14/171 General Matters

For Noting

- Schedule of Arrears
- Isle of Man Court – Attachment of Earnings Order
- Rates – Completion Certificates
- Memorial Hall – TT Charity Donations
- Traffic between Strang Shop and the Football Club Entrance
- IoM Fire and Rescue Service - Non attendance by the IoM Fire and Rescue Service for calls to automatic fire alarm signals which are non fire situations

#### Any other Business

14/172 The following matters were discussed in accordance with Paragraph 3d of the Authority's Standing Orders

##### a) Hedge Cutting

The Clerk reported that he had received complaints from residents of the Parish of three areas, Ballafletcher Road, Ballamillaghyn Road and Strang Hill, where the hedges were causing a problem to pedestrians as they were overgrown.

They noted that a quote for the work had been received from Phil Corkish and this was **unanimously approved** subject to confirmation that these areas were not planned to be cut by the Department of Infrastructure.

**b) Refuse Contract**

It was **unanimously resolved** to note that discussions were commence with Douglas Corporation regarding both the refuse and kerbside collection service, looking in particular at the cost of the refuse service and the conversion of the kerbside service from a contract to partnership arrangement.

**c) Public Inquiry Committee**

Mr Slinn asked if there were plans to amend the name of the Committee to, for instance, the General Purposes Committee.

After discussion **it was unanimously resolved** to retain the present title as the work had not been fully completed.

**Private**

**14/173 Housing allocation.**

It was **unanimously resolved** to allocate Property 084 to Tenant 300 .

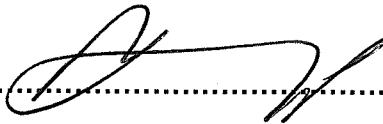
**14/174 Internal Audit Report**

It was **unanimously resolved** to note the completed Internal Audit report for 2013/14.

**14/175 Date for next meeting**

A date for the next Meeting was set for Tuesday 12<sup>th</sup> August 2014.

There being no further business, the meeting closed at 17.58 pm.

.....Signed

12/8/14.....Date