

**MINUTES OF BRADDAN PARISH COMMISSIONERS**  
**held at the Commissioners' Office, Close Corran, Union Mills, Braddan**  
**at 2pm on Thursday 18 October 2018.**

**In Attendance**

Mr A Jessopp                      Chairman  
 Mr D Dentith  
 Miss C Corkill  
 Mr N Mellon  
 Mr J C Whiteway      Clerk  
 Miss M J Radcliffe    Deputy Clerk & Finance Officer

- 18/368 Apologies for absence**  
 Apologies were received from Mr Quaye.
- 18/369 Declaration of Interest**  
 There were no Declarations of Interest.
- 18/370 Issue of Summons / Agenda**  
 It was noted that all members had received the Summons/Agenda at least three clear days before the date of the meeting.
- 18/371 Deferral of Matters on the Agenda to Private**  
 It was **unanimously resolved** to defer Item 2 – Tenancy Agreements for signing and Item 9 – Recovery of Debt to Private.
- 18/372 Questions from the Public**  
 At 2pm – the Chairman welcomed Mr Dean Balkin from the Cabinet Office to the meeting to discuss the Town & Country Planning Bill 2018.
- Mr Balkin was able to answer the Commissioners questions that would allow them to give a fuller response to the Final Consultation on the Bill.
- At 3pm the Chairman thanked Mr Balkin for his attendance and he left the meeting.
- 18/373 Minutes of Recent Meetings**  
 The Minutes of the Public Meeting held on Thursday 4 October 2018 were unanimously approved as a correct record of proceedings.
- 18/374 Matters Arising**  
 There were no matters arising.
- 18/375 Matters for Consideration from Section 2**  
 There were no matters for consideration from Section 2.
- 18/376 Chairman's Announcement**  
 There was no Chairman's Announcement.

**Section 1**

- 18/377 Invoices for approval**  
 It was **unanimously resolved** to approve the following invoices in excess of £2k that required the authorisation of the Board:-  
 4211 – March Consultants Limited  
 4220 – Quest Landscape Services Limited  
 4239 – Manx Utilities

**18/378 Tenders – Snugborough Farm Development**

The Chairman advised that he had, in the presence of the Clerk, architect and QS, opened the tenders for the Snugborough Farm Development on Friday 12 October 2018.

Three tenders have been received with a range of £4,165,106 to £5,296,998.

The Board noted that the successful bid was from Cedar Developments Limited for £4,165,106.

The acceptance was noted and the total cost of the scheme, including fees would be £4,745,605 of which £276,575 had already received Petition approval.

It was **unanimously resolved** to submit a Petition for the loan of £4,469,030.

**18/379 National Service of Remembrance – Sunday 11 November 2018**

The Clerk advised that an invitation had been received from the Office of the Chief Minister, for the National Service of Remembrance at the Royal Chapel of St John and the National War Memorial.

It was **unanimously resolved** to note that unfortunately none of the Members were available to attend the Service.

**18/380 Data Retention Schedule – General Data Protection Regulations (GDPR)**

The Clerk reminded the Commissioners that the new Data Protection Regulations came into effect in the EU on 25 May 2018 and the island had introduced a short Data Protection Act 2018 which allowed for Regulations to be implemented on the island to reflect the EU changes.

The Clerk advised that the Internal Audit had reviewed the changes and as part of the Authority's obligations, a Data Retention Schedule was required. The Clerk confirmed that additional obligations were being examined and the Board would be kept updated throughout the process.

It was **unanimously resolved** to approve the Data Retention Schedule and note the Clerk's comments.

**18/381 Data Protection Agreement – IOM Police**

Consideration was given to a Data Protection Agreement between the IOM Constabulary and Braddan Parish Commissioners resulting from the introduction of GDPR.

The agreement was to enable data sharing between the two parties in relation to tenant noise nuisance, anti-social behaviour, post charge details of drug offences committed on Commissioners' premises, in line with the tenancy agreement. It also permits the Police to ask the Authority for details on residents on a case by case basis, through submission of a specific request form.

It was **unanimously resolved** that the Data Protection Agreement would be executed by the Chairman on behalf of the Board.

**18/382 Wild Flower Areas 2019**

The Board considered a report from the R&D Officer regarding planting additional Wild Flower areas next Spring, following the success of the flowers at Strang Crossroads.

It was **unanimously resolved** to plant an additional area outside Ballacottier Meadows, opposite the entrance to the car park at the Horse and Plough public hotel.

It was further **unanimously resolved** to issue a Press Release to inform residents that this year's display would shortly be removed and the ground left until next spring when it would be prepared for replanting.

**18/383 Local Area Plan Workshop**

The Clerk advised that the Board had been invited to a Local Area Plan Workshop on a date suitable to them.

It was **unanimously resolved** to suggest the workshop take place after 12 November 2018.

**18/384 Recycling**

The Chairman advised that he and the Clerk had attended a recent meeting between Local Authorities regarding recycling. There was a further meeting scheduled for 14 November with a report to be produced on the proposal to create a central hub for bulking up and baling all of the island's recyclable materials.

The Board **unanimously resolved** to await further feedback following the meeting.

3pm - The Chairman then welcomed to the meeting Mr Jay Reid, a recent resident to the island, to share his experiences of recycling in Scotland. The discussions were productive and informative and the time being 3.55pm, the Chairman thanked Mr Reid for his attendance.

**18/385 Rates Modernisation – Hansard – Tynwald 16 October 2018**

The Clerk advised that the issue of Rates Modernisation had been discussed in Tynwald that week.

It was **unanimously resolved** to note the Hansard which highlighted Mr Chris Thomas' MHK proposals and advice on rates modernisation and local authority reform.

**18/386 WWI Memorial Benches**

Discussion took place, and it was **unanimously resolved** to purchase one bench from David Ogilvie Engineering, and place it in the grounds of the Memorial Hall in Union Mills.

**Planning**

**18/387 Planning Applications**

It was **unanimously resolved** that the Commissioners had no objections to the following Planning Applications:-

- PA18/01024/B – Ms C Holtby – Alterations including of a window and formation of three patio doors – 159 Fairways Approach, Mount Murray, Braddan, IM4 2JH
- PA18/01023/B – Manx Utilities Authority – Remediation works to site including demolition of various structures and infilling of excavations back to original ground level – Union Mills Sewage Treatment Works, Snugborough Trading Estate, Union Mills, Braddan
- PA18/01060/B – Mr & Mrs J Simpson – Erection of a dwelling with detached garage – Ballacaroon, West Baldwin Road, Mount Rule, Braddan, IM4 4HS

**18/388 Planning Approvals**

- PA18/00117/B – On Appeal – Mr & Mrs J Bentley – Alterations and erection of first floor extension to existing studio apartment – Garage, Poyl Breck, East Baldwin, Braddan

**18/389 Planning Appeals**

It was **unanimously resolved** that the Commissioners would note the following Planning Appeal:-

- PA18/00497/A – Mr P Doyle – Approval in principle for the construction of five dwellings to replace existing workshop and two existing dwellings, addressing means of access – Woodstock, Vicarage Road, Braddan, IM4 2QP

**18/390 Notice of Intention to Demolish Property**

It was **unanimously resolved** that the Commissioners would note the following Notice:-

- Union Mills Sewage Works Site Adjacent To River Dhoo Private Lane Off Close Corran, Braddan - Removal of two small detached buildings (5m2 and 25m2 in size) and various manholes and their backfilling to limit the risk of falls and injury

**Private****18/391 Tenancy Agreements for signing**

The Commissioners considered the following Tenancy Agreements

- Property 212 & Tenant 524
- Property 031 & Tenant 031
- Property 082 & Tenant 525

It was **unanimously resolved** to execute the Tenancy Agreements on behalf of the Authority.

**18/392 Lewin – Recovery of Debt**

A discussion was held on the progress made on the recovery of the debt owing to the Commissioners by Mr Lewin the former Clerk.

It was **unanimously resolved** to await further developments to the matters that were ongoing.

**18/393 General Matters**

It was **unanimously resolved** to note the following items in Section 2:-

- Shared Eastern Housing Waiting List
- Schedule of Rent Arrears

**18/394 Any Other Business**

There was no other business.

**18395 Date for Next Meeting**

The date for the next meeting was set at:-

2pm on Thursday 1 November 2018

2pm on Thursday 15 November 2018

There being no further business, the meeting ended at 5pm.

Signed .....

Date ..... 1/Nov/2018 .....