

MINUTES OF BRADDAN PARISH COMMISSIONERS
held at the Commissioners' Office, Close Corran, Union Mills, Braddan
at 1.45 pm on Thursday 23 May 2019.

In Attendance

Mr A Jessopp	Chairman
Miss C Corkill	Vice Chairman
Mr D Dentith	
Mr N Mellon	
Mr J Quaye	
Mr J C Whiteway	Clerk
Miss M J Radcliffe	Deputy Clerk

19/197 Apologies for absence

There were no apologies for absence.

19/198 Declaration of Interest

The Chairman wished to have it recorded that, in relation to the selection of charities to benefit from the collection at the Memorial Hall during the TT period, he was a member of the TT Riders Association.

19/199 Issue of Summons / Agenda

It was noted that all members had received the Summons/Agenda at least three clear days before the date of the meeting.

19/200 Deferral of Matters on the Agenda to Private

It was **unanimously resolved** that Item 4 on the Agenda relating to Tenancy Agreements would be deferred to Private.

19/201 Meeting with the Family Library

At 2.15pm the Chairman welcomed Mrs Laura Jones from the Family Library to the meeting. She had been invited to the meeting to advise the Board of the work of the organisation and to receive a cheque for £1000 as a contribution from the Commissioners towards the services they provide to the children of the Parish.

After an informative discussion, the cheque was presented and she left the meeting at 2.30pm.

19/202 Questions from the Public

At 2.30pm the Chairman welcomed Mr Shimmins MHK to the meeting. Mr Shimmins provided an update on the discussions he had had with Mr Ray Harmer MHK, Minister for the Department of Infrastructure, in relation to the issues of speed on Braddan Road past the school and the "outer ring road" for Douglas.

There was also a discussion about the ongoing Rate Review and the potential outcome.

At 3pm Mr Shimmins left the meeting.

19/203 Minutes of previous Meeting

The Minutes of the AGM and Public Meeting held on Thursday 2 May 2019 were **unanimously approved** as a correct record of proceedings.

19/204 Matters Arising**i) 1 Jubilee Terrace : Minute 19/178 (ii)**

Consideration was given to a report from the Housing Officer detailing three options to provide a heat source to the property not derived from fossil fuel. It was noted that whilst the costs for the delivery units were set out, this did not identify any further costs, such as an air tightness evaluation, which would add to the cost.

The Clerk advised that he had spoken to an architectural practice specialising in this type of work, and it was **unanimously resolved** that the Housing Officer should meet the architect to seek his advice on the proposals in front of the Board.

ii) STEP student : Minute 19/178 (iii)

The Board **unanimously resolved** to accept the programme of work for the STEP student produced by the Clerk.

19/205 Matters for Consideration from Section 2

There were no matters for consideration from Section 2.

19/206 Chairman's Announcement

There was no Chairman's Announcement.

Section 1**19/207 Invoices for approval**

It was **unanimously resolved** to approve the following invoices in excess of £2k that required the authorisation of the Board:-

4914 & 4915 – Rates – Department of Infrastructure

4962 – Chrystals Ltd

4983 – Cedar Developments Limited

4994 – Douglas Borough Council

19/208 Refuse & Recycling Contracts

The Commissioners considered a report from the Clerk regarding the need for forward planning for 2020/21 when the contracts for waste collection and the recycling service were due to expire.

The report advised that they had to consider whether the contracts would be sent out for formal tender or if they wished to enter into an arrangement with another local authority.

It was **unanimously resolved** to have an initial discussion with Douglas Borough Council before the matter was considered any further.

19/209 Allocation Policy - Mullen Doway – for discussion

Consideration was given to a report from the Clerk in relation to who would be able to be allocated a property and what conditions would be imposed, for example; smoking, pets and an age criterion.

It was **unanimously resolved** that a list of people wishing to apply for a property could be opened and the Clerk advised that a list of the criteria would be created and produced for their approval.

19/210 Financial Report – Income & Expenditure to March 2019

The Commissioners considered a Report from the Finance Officer setting out

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the income and expenditure for the previous financial year.

It was **unanimously resolved** to note the report.

19/211 Bathing Water Directive 2006 – Consultation

Consideration was given to the above consultation, requesting the Authority's views on the introduction of the 2006 EU Bathing Water Directive standards.

The document asked five simple questions effectively seeking the Authority's support, and it was **unanimously resolved** to respond in the affirmative.

19/212 Corporate Governance & Code of Conduct

The Commissioners considered a report from the Clerk regarding a draft Corporate Governance and Code of Conduct.

It was **unanimously resolved** to defer consideration of the document to the next meeting.

19/213 Active Travel – Report

Consideration was given to a report from Sustrans and the Isle of Man Government in relation to Active Travel in and around Douglas, Braddan and Onchan.

It was **unanimously resolved** to invite a representative from Sustrans to a meeting with the Commissioners.

19/214 Planning Supervisor Fees – Mullen Doway

The Commissioners considered a report from the Clerk regarding a request from the Planning Supervisor for the project, Primary Consulting Ltd to increase their fees on the basis that the cost of the project had significantly increased.

After a lengthy discussion it was **unanimously resolved** that as the fee proposal was on a fixed basis, the amount payable should not increase.

19/215 Street Traders in Braddan

Consideration was given to a report from the Community Warden regarding the different street traders currently operating in Braddan.

It was **unanimously resolved** to note the report and carefully monitor the distribution of traders as and when applications were made, but also research the possibility of increasing the fee from £50 to £100.

19/216 Repayment of HSBC Housing Loans

The Commissioners considered a report from the Finance Officer requesting the Board's approval to settle the HSBC Housing Loans with the proceeds from the sale of Cronkbourne Village, with the remainder of the funds being utilised to fund the cost of fees for Mullen Doway.

It was **unanimously resolved** to sign the letter of approval.

At 4pm Mr Dentith left the meeting.

19/217 Charity Collection Boxes – Memorial Hall – TT & MGP Weeks

Consideration was given to a report from the Housing Officer regarding the choice of charities who would receive monies from the collection boxes in the Memorial Hall during the road races.

It was **unanimously resolved** to select the TT Marshalls Association and the TT Riders Association.

19/218 Argon – Reports & Invoices/Credit notes

Consideration was given to a report from Argon Office Systems Ltd together with various documentation relating to the recent issue with malware.

It was **unanimously resolved** to note the report and accept the recommendations to improve the security of the service.

19/219 Climate Change Crisis – for discussion

The Commissioners considered a list of points that the staff had suggested to reduce the Authority's carbon emissions, which included fortnightly refuse collections, amending the streetlighting regime, change all streetlights to LED, amending the office heating and installing photovoltaic panels in each of the Commissioners' houses

It was **unanimously resolved** to carefully consider the suggestions and continue to seek further ideas which could benefit the environment.

19/220 Tender Opening – Playground matting

The Clerk reported that when opening the tenders for the work, there was a large difference between the prices submitted by the two tenderers and the matter required investigation.

The Clerk reported that he had discovered the lowest tenderer had submitted a proposal in error and had asked them to review and resubmit it.

After consideration it was **unanimously resolved** to award the contract to Quest Ltd based on their tender of £86,739.

19/221 Close y Lhergy refurbishment.

The Clerk reported that work was to commence on the project in due course and the contractor had queried who would be liable for the replacement of resident's satellite dishes if they were damaged during the project.

It was **unanimously resolved** that if the dishes were in such a poor state of repair it was evident they would break when removed to allow the work to take place, it was the responsibility of the tenant to replace the item.

It was also **unanimously resolved** that tender quotes should be sought from companies who could provide a Clerk of Works service, and the Clerk agreed to progress this matter.

Planning

19/222 Planning Applications

It was **unanimously resolved** that the Commissioners had no objections to the following Planning Applications :-

- PA19/00469/C – Mrs C Hopkinson – Additional use of residential accommodation as self catering tourist accommodation – Renscault Farm, East Baldwin, Braddan, Isle of Man, IM4 5EP
- PA19/00494/B – Mr & Mrs D Jewell – Alterations & erection of extension to side elevation – Dreemskerry, Ballaoates Road, Castleward, Braddan, IM4 5EJ

19/223 Planning Approvals

It was **unanimously resolved** to note the following Planning Approvals:-

- PA19/00393/B - Mr & Mrs Damian Evans - Erection of an extension to replace existing conservatory - 38 Hollin Bank, Tromode Woods, Braddan, Isle Of Man, IM4 4TT
- PA19/00318/B - Isle Of Man Development Co Ltd - Alterations, enlargement of windows, replacement of existing windows, removal of existing annex and creation of door canopy - 1 Cooil Road, Braddan, Isle Of Man, IM4 2AF
- PA19/00340/B - Dot Handley - Installation of wall with window to replace existing garage doors - Troutbeck, Strang Road, Union Mills, Braddan, Isle Of Man, IM4 4NP
- PA19/00286/B - Mr & Mrs Michael Bettridge - Variation of condition one of approved PA15/00364/B, Variation of condition one to extend period of permission of PA 11/00606/B (erection of an extension to dwelling), to extend period of permission by a further four years - Eary Veg Farmhouse Eary Veg Farm West Baldwin Isle Of Man IM4 5EZ

Private**19/224 Tenancy Agreement for signing – Tenant 083 & Property 083**

Consideration was given to a tenancy agreement for the above property.

It was **unanimously resolved** to approve the tenancy agreement and the Chairman duly executed it.

19/225 General Matters

The following matters were put forward and the Clerk was asked to investigate:

- a) The tidying up of the pavement area across the road from Union Mills Post Office.
- b) The possibility of installing a water dispenser on either the Post Office or bus shelter side of the road in Union Mills.
- c) The problem of the litter bin outside the Post Office being regularly left unemptied.
- d) The debris left alongside the traffic buildouts on Strang Road.
- e) The opportunity for Santan Scout group to plant fruit and nut trees on any land owned by the Commissioners.

19/226 Section 2

1. Shared Eastern Housing Waiting List
2. Schedule of Rent Arrears
3. Strang Close – reserved parking space

19/227 Date for Next Meeting

The date for the next meeting was set for:-

13th June 2019

There being no further business, the meeting ended at 5.50pm.

Signed 

Date 13/6/19