

**MINUTES OF BRADDAN PARISH COMMISSIONERS**  
**held at the Commissioners' Office, Close Corran, Union Mills, Braddan**  
**at 2pm on Thursday 27 June 2019.**

**In Attendance**

Mr A Jessopp	Chairman
Miss C Corkill	Vice Chairman
Mr D Dentith	
Mr N Mellon	
Mr J Quaye	
Mr J C Whiteway	Clerk
Miss M J Radcliffe	Deputy Clerk

**19/266 Apologies for absence**

There were no apologies for absence.

**19/267 Declaration of Interest**

Mr Mellon asked for his role in the Foodbank charity be noted when discussing Item 4 on the Agenda relating to rates exemptions for charities. The Chairman agreed he could remain in the room as it was a matter for noting only.

**19/268 Issue of Summons / Agenda**

It was noted that all members had received the Summons/Agenda at least three clear days before the date of the meeting.

**19/269 Deferral of Matters on the Agenda to Private**

It was agreed that Item 6 regarding a letter to a tenant at Cronk Gennal, and Item 8 regarding a tenant at Close y Lhergy should be deferred to a Private meeting.

**19/270 Questions from the Public**

During the period 2.30pm and 4pm the Commissioners met individually, representatives from Energy Management Systems, Manx Solar Energy and Stuart Clague Service to discuss the opportunities to install non-fossil fuel heating systems into the vacant property at Jubilee Terrace.

On the conclusion of the three meetings it was agreed that their chosen specification for the system would be an air source heat pump for hot water and space heating, ground floor underfloor heating, radiators for upstairs rooms, and photovoltaic panels to replace the standard roof tiles on the south aspect of the roof.

It was agreed to pass the specification to Mr Graham, the Quantity Surveyor managing the project, to draw up a tender document that could be sent out seeking bids for the work.

**19/271 Minutes of previous Meeting**

The Minutes of the Meeting held on Thursday 13 June 2019 were **unanimously approved** as a correct record of proceedings.

**19/272 Matters Arising**

**i) Planning: PA18/00815/C - Department of Infrastructure, Transport Services - Additional use of school car park for the parking of up to four minibuses (retrospective) - Braddan School.**

The Commissioners noted the letter of confirmation that the application had been approved but were concerned to see that the associated planning



officers report had indicated that the Commissioners had offered no objection, which was not the case.

The matter had been raised with Mr Butler Head of Development Management at Planning and Building Control Directorate who had confirmed that unfortunately there had been an administrative error, and the matter had been dealt with under delegated powers rather than being considered by the Planning Committee.

It was **unanimously resolved** to seek a reversal of the decision and to consider that matter at the next meeting.

**ii) Charity Collection Boxes Minute 19/234 (iv)**

Mr Quaye suggested that the Commissioners should acknowledge the hardwork undertaken by their staff member, Mrs Beattie, during TT fortnight putting out and picking up the charity boxes at the Memorial Hall.

It was **unanimously resolved** to record their thanks.

**19/273 Matters for Consideration from Section 2**

There were no matters for consideration from Section 2.

**19/274 Chairman's Announcement**

There was no Chairman's Announcement.

**Section 1**

**19/275 Invoices for approval**

It was **unanimously resolved** to approve the following invoices in excess of £2k that required the authorisation of the Board:-

5068 Arragon Polydora  
3829 The Courtyard  
7520 D G Wood  
7225 D G Wood  
7200 D G Wood  
5075 D G Wood

**19/276 Environmental Issues - Combating Climate Change**

The Commissioners **unanimously resolved** to add a "Repairs Café" on to the list of potential opportunities they had to assist in their desire to combat climate change.

**19/277 Mullen Doway – Progress Report**

It was **unanimously resolved** to note that all report documents and reports up to the 27<sup>th</sup> June 2019 were available for their consideration and that all updates would be provided at every future meeting.

**19/278 Policy on Charitable Exemptions -Rates**

It was **unanimously resolved** to note the list of organisations provided by the Deputy Clerk and Finance Officer which had been accepted or rejected under the Commissioners rates exemption policy.

**19/279 IT equipment and support**

Consideration was given to report from the Clerk relating to the upgrading of the IT hardware and operating systems which were now seven years old. It was



noted that a financial provision had been made for the purchase of the desktop machines, but recent incidents had led to the advice that the server also needed to be replaced.

A discussion was also held on the need for Contingency Planning and the Clerk advised that the intention was to use the Memorial Hall as a suitable venue should the need arise, but that IT and phone arrangements were needed. A quote for IT support for an annual service was quoted at £1600.

After discussion it was **unanimously resolved** to progress the purchase of the desktop machines, new server and accept the proposal for the IT Contingency Planning.

The Clerk was asked to ensure that the appropriate telecommunications systems were installed at the Memorial Hall.

**19/280 Draft Accounts**

It was **unanimously resolved** to note the document with some minor amendments to the Foreword.

**19/281 Draft Housing Byelaws**

The Commissioners considered a report relating to the introduction of Byelaws for housing tenants, and the potential for fixed penalty notices to be issued for any breaches of the Byelaws.

After a discussion it was **unanimously resolved** to defer the matter to the next meeting when a report on how the byelaws would tie in with the tenancy agreements could be considered.

**19/282 Corporate Governance & Code of Conduct**

It was **unanimously resolved** to accept and implement the policy document.

**19/283 Heritage Trail Cycle Storage**

The Clerk advised that he had been contacted by the Department of Infrastructure enquiring if the Commissioners would agree to a lockable bike store being erected on the car park adjacent to the Heritage Trail.

They noted that it was part of the Departments approach to the Active Travel campaign and it was hoped that commuters going into Douglas would park and travel by bike along the Trail into Douglas.

It was **unanimously resolved** to support the proposal.

**19/284 Skatepark – Stage Payments**

The Clerk confirmed that the contractor provided a 12 month guarantee for his work, and the materials he was using had a 10 year guarantee.

The Clerk advised that the contractor, due to the expensive coating material, asked if the Commissioners would make a 50% contribution toward the cost of the scheme.

After discussion it was **unanimously resolved** to offer to purchase and store the material to avoid

**19/285 Planning**

There were no Planning matters for consideration

19/286 **General Matters**  
There were no matters put forward.

19/287 **Section 2**  
1. Schedule of rent arrears  
2. Registration of Flat at Mount Rule

19/288 **Private**  
1. It was **unanimously resolved** to note the letter from the Clerk to a tenant at Cronk Gennal about their garden was noted  
2. A discussion was held on the condition of decking at Close y Lhergy and it was **unanimously resolved** that the Clerk would undertake further investigations into the matter.

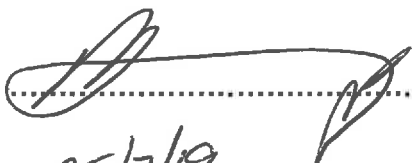
19/289 **Date for Next Meeting**  
The date for the next meeting was set for:-

25<sup>th</sup> July 2019

There being no further business, the meeting ended at 6pm.

Signed

Date



25/7/19